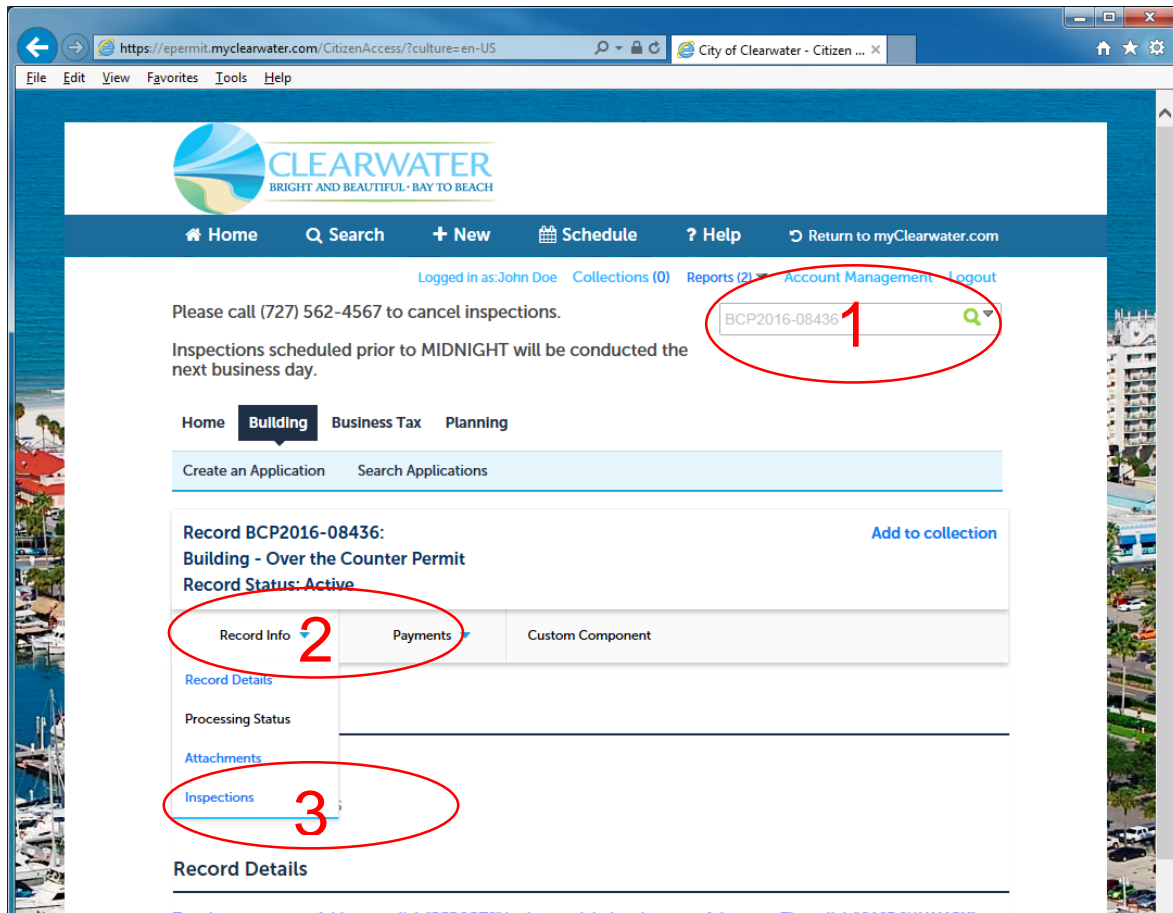


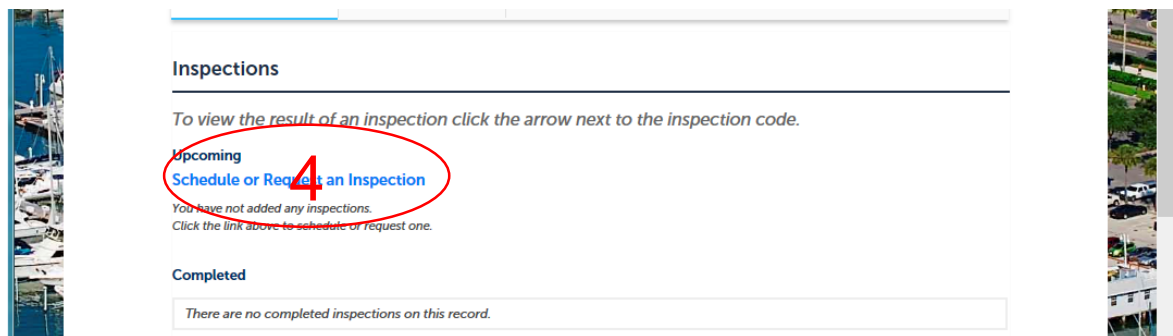
# How to Schedule a Building Inspection Online

Go to <https://epermit.myclearwater.com>

- 1- Enter the full permit number into the Search box on the upper right corner of the page and press Enter
- 2- Click the “Record Info” menu
- 3- Select “Inspections” as shown below



- 4- Click on “Schedule or Request an Inspection” as shown below



- 5- Select the desired inspection number from the list displayed. This list is in numerical order. Use the <Prev and Next> navigation links to flip through the pages until the desired inspection number appears.

Click "Continue" once the Inspection Type has been selected:

### Schedule/Request an Inspection

Available Inspection Types (105)

Show optional inspections

- 351 2nd Rough - Gas (optional)
- 355 Final - Gas (optional)
- 362 Partial - Gas (optional)
- 401 1st Rough - Mechanical (optional)
- 402 2nd Rough - Mechanical (optional)
- 403 Hood - Mechanical (optional)
- 404 Final - Mechanical (optional)
- 405 Partial - Mechanical (optional)
- 406 - Piping Pressure Test (optional)
- 502 Pool Steel (optional)

< Prev 1 2 3 4 5 6 7 8 9 10 ... Next >

**Continue** Cancel

6- Select the date when you would like the inspection from the calendar displayed. Available dates are in blue.

### Schedule/Request an Inspection

Inspection type: 401 1st Rough - Mechanical

To continue, select an appointment date by clicking a link on the calendar below:

Sep 2016							Oct 2016							Nov 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3									1	2	3	4	5		
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

« Prev Next »

**Continue** Back Cancel

7- Select the "All Day" button that appears after selecting the date then click "Continue"

### Schedule/Request an Inspection

Inspection type: 401 1st Rough - Mechanical

To continue, select an appointment date by clicking a link on the calendar below:

Sep 2016							Oct 2016							Nov 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3									1	2	3	4	5		
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

« Prev Next »

Available Times for Friday, Sep 23 2016

All Day

**7**

**Continue** Back Cancel

- 8- Details of the Inspection details will appear. Click “Continue” if this is correct (or Back or Cancel) if needed:

### Schedule/Request an Inspection

Inspection type: 401 1st Rough - Mechanical

**Location and Contact**

Verify whether the location and contact person for the selected inspection are correct.

**Location**  
100 S MYRTLE AVE  
392  
CLEARWATER FL 33756

**Continue** Back Cancel

- 9- A Summary of the inspection is shown. Click “Finish” to proceed with the scheduling:

### Schedule/Request an Inspection

**Confirm Your Selection**

Please confirm the details below and click the Finish button to schedule the inspection.

**Inspection Type:** 401 1st Rough - Mechanical  
**Date and Time:** 09/23/2016  
**Location:** 100 S MYRTLE AVE  
392  
CLEARWATER FL 33756

**Include Additional Notes**

**Cancellation and Reschedule Policy:**  
Reschedule must be made before 12:15 AM.  
Cancellations must be made before 12:15 AM.

**Finish** Back Cancel

- 10- The inspection is now scheduled:

### Inspections

To view the result of an inspection click the arrow next to the inspection code.

**Upcoming (1)**

[Schedule or Request an Inspection](#)

Click the link above to schedule or request one.  
09/23/2016 at TBD Scheduled 401 1st Rough - Mechanical (1407134) **Actions** ▼  
Inspector: THC

**Completed**

There are no completed inspections on this record.